AIM ALTITUDE

# RISK ASSESSMENT

| | |
|---|---|
| **Assessment Number:** | **R327** |
| **Issue Number:** | 1 |
| **Next Review Due:** | Ongoing |

| | | | |
|---|---|---|---|
| **RA Title:** | Lifting of COVID-19 restrictions in the UK, 19th July 2021 | | |
| **Premises/Site:** | 1 Viscount Road | | |
| **Area/Location:** | All of Site | | |
| **Assessed by:** | David Poole | **Date:** | 26/07/2021 |
| **Consulted:** | Government website / NHS website / HSE website | | |
| **Other Info:** | | | |

| **Monitor Code:** | **1** |
|---|---|
| 1 = ONGOING | |
| 2 = WEEKLY | |
| 3 = MONTHLY | |
| 4 = 3 MONTHLY | |
| 5 = 6 MONTHLY | |
| 6 = 12 MONTHLY | |
| 7 = 24 MONTHLY | |

| **PROBABILITY (P)** | | | | | | |
|---|---|---|---|---|---|---|
| 5 | Almost certain | 5 | 10 | 15 | 20 | 25 |
| 4 | Very Likely | 4 | 8 | 12 | 16 | 20 |
| 3 | Likely | 3 | 6 | 9 | 12 | 15 |
| 2 | Unlikely | 2 | 4 | 6 | 8 | 10 |
| 1 | Negligible | 1 | 2 | 3 | 4 | 5 |
| | | **SEVERITY (S)** | | | | |
| | | 1 | 2 | 3 | 4 | 5 |
| | | Improbable | Slight | Moderate | High | Very High |

| **RISK KEY (R)** | |
|---|---|
| 15 – 25 = | HIGH |
| 7 – 14 = | MEDIUM |
| 1 – 6 = | LOW |

## Brief Description of Work Activity

This risk assessment has been produced following the Government's announcement by the PM to ease COVID measures from Monday 19th July 2021 in the UK. From the update dated 12th July, this includes social spacing and face coverings. This RA covers the workplace only. The last workplace COVID transmission was Feb 21. Two of the three employees concerned lived together. AIM Altitude fully understands that it has a duty of care to prevent the spread of COVID transmission in the workplace.

| What are the Hazards? | Who might be harmed and how? | What control measures are already in place? | P | S | R | What further action is necessary? | P | S | R |
|---|---|---|---|---|---|---|---|---|---|
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | Employees, visitors and contractors. 5-7 days per week.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | NHS vaccination programme<br>Lateral Flow Testing at home | 4 | 3 | 12 | None – encourage vaccinations<br>None – encourage LFT at home | 4 | 3 | 12 |

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|---|---|---|---|---|---|---|---|---|---|
| | | Regular hand washing iaw NHS guidelines for at least 20 seconds. Posters in all washrooms. | 4 | 3 | 12 | All staff to be reminded | 3 | 3 | 9 |
| | | Employees briefed to not attend work if presenting any COVID symptoms such as a temperature, new continuous cough, loss or change of smell or taste. Employees instructed to book a test via www.gov.uk/get-coronavirus-test | 4 | 3 | 12 | All staff to be reminded | 3 | 3 | 9 |
| | | Mask & move policy operating | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | Additional cleaning of shared contact surfaces twice per day | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | Sanitiser at all entry points | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | COVID declaration for all visitors to sign on arrival. | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | One-way systems | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | Restrictions in canteens to maintain social distancing. | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | Max numbers without masks displayed on all meeting room doors. | 4 | 3 | 12 | No change | 4 | 3 | 12 |
| | | Expectant mothers are risk assessed separately. | 4 | 3 | 12 | Continue – no change | 4 | 3 | 12 |
| | | Working from home where possible (risk dependant on home situation / household numbers) | 3 | 3 | 9 | No longer Government advice from 19th July 2021. HR to action as required. | 3 | 3 | 9 |
| | | Internal track & trace **(business risk)** | 3 | 4 | 12 | Continue – no change | 3 | 4 | 12 |

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|---|---|---|---|---|---|---|---|---|---|
| | | NHS track & trace **(business risk)** | 4 | 4 | 16 | Proposed that full vaccinated people will not need to isolate from 16th August – HSE dept monitoring. | 2 | 2 | 4 |
| | | Ventilation / air dilution<br>Open factory roof vents whenever possible. HVAC in factory & office areas. Open windows in smaller offices as required. | 2 | 2 | 4 | Continue – no change | 2 | 2 | 4 |
| | | International travellers complying with any mandatory isolation requirements and testing before and during isolation. | 2 | 2 | 4 | Continue – no change legal requirement. Monitor changes to country ratings. | 2 | 2 | 4 |
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Office areas** – employees 5 days per week. TAS visitors.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Mask & move policy operating & social distancing.<br><br>HVAC system operating<br><br>One way systems<br><br>Additional cleaning | 2 | 2 | 4 | No change | 2 | 2 | 4 |
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Stores areas** typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Mask & move policy operating & social distancing.<br><br>HVAC system operating<br><br>One way systems<br><br>Additional cleaning | 2 | 2 | 4 | No change | 2 | 2 | 4 |

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| What are the Hazards? | Who might be harmed and how? | What control measures are already in place? | P | S | R | What further action is necessary? | P | S | R |
|---|---|---|---|---|---|---|---|---|---|
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Main production area**<br><br>Typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk).<br><br>Some final assemebly works required close contact 1m or less | Mask & move policy operating & social distancing.<br><br>HVAC system operating & roof vents<br><br>One-way systems<br><br>Additional cleaning<br><br>Use FFP2 masks for personal protection | 2 | 2 | 4 | No change | 2 | 2 | 4 |
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Soft trim / hard trim** typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Mask & move policy operating & social distancing.<br><br>HVAC system operating<br><br>One-way systems<br><br>Additional cleaning | 2 | 2 | 4 | No change | 2 | 2 | 4 |
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Loom shop** typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Mask & move policy operating & social distancing.<br><br>HVAC system operating<br><br>One-way systems<br><br>Additional cleaning<br><br>Large work area, not over occupied. | 2 | 2 | 4 | No change | 2 | 2 | 4 |

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|---|---|---|---|---|---|---|---|---|---|
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Paint shop** typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Mask & move policy operating & social distancing.<br><br>HVAC system operating & LEV<br><br>One-way systems<br><br>Additional cleaning<br><br>Sprayers & preppers using RPE | 2 | 2 | 4 | Additional break times being introduced to reduce numbers in the canteen area. Staff levels have increased. | 2 | 2 | 4 |
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **CNC machine shop** typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Mask & move policy operating & social distancing, machines well-spaced out.<br><br>HVAC system operating<br><br>One-way systems<br><br>Additional cleaning<br><br>Roller shutter door normally open – good air dilution. | 2 | 2 | 4 | No change | 2 | 2 | 4 |
| Transmission of COVID-19. Loss of staff at work due to NHS track & trace system – production risk. | **Test House** typically 6 days per week. Perm & contract staff.<br><br>Spreads via airborne particles which do not dissipate quickly. The most significant risk.<br><br>Contact with a contaminated surface (lower risk). | Large work area with low occupation.<br><br>HVAC<br><br>Roof vents<br><br>Mask & move policy<br><br>Additional cleaning | 2 | 2 | 4 | No change | 2 | 2 | 4 |
| | | | | | | | | | |

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| **Notes** |
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| **Assessor Signature** (print & sign): | David Poole DAVID R POOLE |